

To: All Parents

From: Sacred Heart High School

This email is a follow up to the information that was sent to you at the beginning of the week.

In an effort to be prepared in the event of school closure due to the Coronavirus, we met again today with our faculty and staff. We will also be meeting with them at the close of school today, to review the steps we will be taking for your child's course work, during their time out of school. Please know that Mrs. Regan and I, along with our faculty, staff and custodian are doing everything we can to keep our school sanitized, clean and safe for your children!

In the event school is closed, it is important that your child access their classroom daily work through the Sacred Heart portal. Teachers will be posting assignments for each day and work should be completed and emailed back to your child's teacher(s) based on the daily requirements of each instructor. Course work will be graded and a part of your child's semester grades. Students should be doing work daily. Teachers will monitor via email the completed course work of students. They will be in contact with those students who do not return their work in a timely manner.

In the event school is closed for a period of time, we will use this time to do an in-depth sanitization of all areas of our school, which includes classrooms, doorknobs, restrooms, and common areas.

Students

- All students need to do work posted to portals for each of their classes;
 - Work will be graded
- Completed work should be emailed to teachers daily or upon teacher recommended completion;
- Students should immediately begin to take home, those books that are not accessible through e-text;
- Use good hygiene;
 - Wash hands often (bathrooms equipped with antibacterial soap, café etc.);
 - If you are sick, or not feeling well STAY HOME!
 - Cover your mouth when coughing and sneezing (use a tissue when possible or your arm);
 - Don't touch your face;
 - Don't share water bottles or drinks;
 - A virus like this stays active on clothing, please be sure, to wash all student uniforms and wipe down your back packs prior to returning to school;
 - Sports will be suspended if school is canceled;

- Class trips are also cancelled or postponed;
- 411 and emails will be our means of communication if we are out of school;
- We are following the guidelines and standards set forth by the Center for Disease Control and Prevention. You may access further information at: www.cdc.gov/coronavirus/2019-ncov
- If you are travelling with your family out of state (in the U.S.) you need to make us aware;
- Should you have any questions or concerns, please feel free to contact Mr. Anthony R. Azzara at aazzara@sacredhearthighschool.org, Mrs. Regan at eregan@sacredhearthighschool.org or by calling the school at 203 753-1605.
- All of these steps are being taken to keep our students and staff safe, while continuing to embrace the educational standards of Sacred Heart High School.